



UTC Fire & Security

A United Technologies Company

UTC FIRE & SECURITY INDIA LIMITED

CIN: U29193MH1981FLC024364

Registered Office: Unit No. 8, 1st Floor, The Centrium,

Lal Bahadur Shastri Marg, Kurla West, Mumbai- 400070, India

Website: <https://www.carrier.com/building-solutions/en/in/investor>,

Email: suraj.arora@carrier.utc.com, **Phone:** 022-61700846, **Fax:** +91-124-2372230

NOTICE OF THE 36th ANNUAL GENERAL MEETING, REMOTE E-VOTING INFORMATION AND BOOK CLOSURE DATE

1. **NOTICE** is hereby given that the **36th Annual General Meeting (AGM)** of members of **UTC FIRE & SECURITY INDIA LIMITED** (the "company") will be held on Tuesday, 25th September, 2018 at 12:30 p.m. IST at unit 4B, Level-2, 15 LBS, Phoenix Market City, Kamani, Kurla (W), Mumbai-400070 to transact the businesses as set forth in the notice of the meeting dated 31st August, 2018.
2. The notice of the AGM and the annual report for the financial year ended 31st March, 2018 have been sent to all the members at their registered address in the permitted mode. The dispatch of the notice of the AGM has been completed on 2nd September, 2018. The notice of the 36th AGM is available on the company's website <https://www.carrier.com/building-solutions/en/in/investor>
3. Pursuant to provisions of Section 108 of the Companies Act, 2013 read with rule 20 of Companies (Management and Administration) Rules, 2014, as amended from time to time, the company is providing to its members with the facility to cast their votes electronically ("remote e-voting") in respect of all the businesses to be transacted at the 36th AGM of members of the company. The company has engaged services of Central Depository Services Limited (CDSL) for providing e-voting facility. Members holding shares either in physical form or dematerialized form, as on the cut-off date 18th September, 2018, may cast their votes electronically on the business as set forth in the notice of the AGM through the electronic voting system of CDSL from a place other than venue of the AGM. All the members are informed that:
 - i. the business as set forth in the notice of the AGM may be transacted through voting by electronic means;
 - ii. the remote e-voting shall commence on 22nd September, 2018 from 9:00 a.m. IST;
 - iii. the remote e-voting period shall end on 24th September, 2018 at 5:00 p.m. IST;
 - iv. the cut-off date i.e. the date for determining the eligibility to vote by electronic means or at the AGM shall be 18th September, 2018;
 - v. any person, who acquires shares of the company and becomes a member of the company after the dispatch of the notice of the AGM and holds shares as on the cut-off date i.e. Tuesday, 18th September, 2018, may obtain the login ID and password for remote e-voting by sending a request at info@adroitcorporate.com.
 - vi. members may note that: a) the remote e-voting module shall be disabled by CDSL and the members shall not be allowed to exercise e-voting facilities to cast their votes beyond the aforesaid date and time i.e. 24th September, 2018 at 5:00 p.m. IST b) The facility for voting through ballot paper shall be made available at the AGM for members present at the meeting; c) The members who have casted their votes by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their votes again; and d) a person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting or voting at the AGM through ballot paper;
 - vii. notice of the AGM is available on the company's website <https://www.carrier.com/building-solutions/en/in/investor> and on the website of CDSL www.evotingindia.com; and
 - viii. in case of any queries/grievances, the members may refer the Frequently Asked Questions (FAQs) and e-voting user manual for members available at www.evotingindia.com under help section or write an email to helpdesk.evoting@cdslindia.com or contact to Mr. Rakesh Dalvi, Deputy Manager at 16th Floor, Phiroze Jeejeebhoy Towers, Dalal Street, Fort, Mumbai – 400001 at Helpdesk: 18002005533.
4. The share transfer books and register of members of the company will remain closed from Wednesday, 19th September, 2018 to Tuesday, 25th September, 2018 (both days inclusive).

By Order of the Board

For UTC Fire & Security India Limited

Sd/-

Place: Gurgaon

Date : 2nd September, 2018

Suraj Arora, Company Secretary

Membership No.A27675